FormTimer™ Pro Admin Handbook

Native Exam Session Timer & Automatic Submission Cutoff Inside Google Forms™ — Zero Redirects, Zero Per-Student Rent.

864ZEROS · GOOGLE WORKSPACE™ ADD-ON

4-PAGE COMPLETE ILLUSTRATED PLAYBOOK

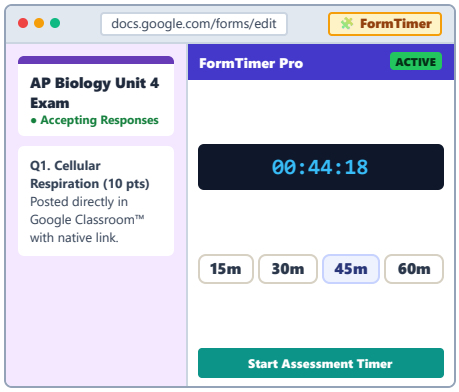
Run Timed Quizzes & Assessments on Your Native Google Form™ URL — Without External Portals or Per-Student Quotas

Legacy quiz-timer tools hijack your Google Form behind an external third-party wrapper URL, break managed Chromebook sign-ins, harvest student email addresses, and charge **recurring monthly subscriptions** once a teacher crosses a tiny test quota. FormTimer Pro runs **100% natively inside your Google Workspace™ account** using Apps Script time-driven cutoff triggers and narrow `forms.currentonly` security — with unlimited student submissions per form.

WHY TEACHERS, PROFESSORS & CERTIFICATION LEADS SWITCH TO FORMTIMER PRO

Assessment Requirement	External Portal Timer SaaS	FormTimer™ Pro Native Architecture
Student Exam Link	Forces external wrapper URL & extra login walls	✓ **100% native Google Form™ URL (Google Classroom™ ready)**
Student Submission Caps	Meters every student attempt against monthly quotas	✓ **Unlimited student submissions on every timed form**
FERPA & IT Clearance	Routes student identities through third-party clouds	✓ **Narrow forms.currentonly scope · CASA Tier-2 Exempt**
Deadline Enforcement	Requires manual toggling or fragile Sheet scripts	✓ **Native time-driven trigger closes submissions at 00:00:00**
Licensing Model	Recurring monthly or annual per-teacher subscription	✓ **Free up to 2 Timed Forms · One-Time Lifetime Unlock**

UP & RUNNING IN 60 SECONDS INSIDE GOOGLE FORMS™ (DESKTOP BROWSER)



Desktop Google Forms™ editor + rectangular FormTimer Pro console.

1 **Open Timer Console (Puzzle Icon → FormTimer Pro)**

Click the top 🧩 **Add-ons** icon inside any Google Form™ and select **Open Timer Console** (or click *Quick 30m Assessment*).

2 **Tap a Preset Duration Chip (15m–120m) or Custom Minutes**

Pick any duration from `1` to `1,440` minutes (up to 24 hours) and customize the closed-session notice shown after cutoff.

3 **Click "Start Assessment Timer" & Share Your Normal Form Link**

FormTimer opens responses immediately and shuts down acceptance automatically the exact minute your countdown hits zero.

1-Click Bell-Ringer Shortcut: Need an instant 30-minute quiz? Click 🧩 **Puzzle Icon → FormTimer Pro → Quick 30m Assessment** to arm and start immediately.

Google Classroom™ Ready

Anatomy of the FormTimer Console

Exact Rectangular Google Forms™ Right-Dock Timer Controls

Docked Console + Quick Menu

Console · Quick 30m

340px Google Forms™ sidebar. Also includes a 1-click *Quick 30m Assessment* shortcut in the Extensions menu.

Digital HH:MM:SS Monitor

00:44:18 · Live

Real-time proctor clock. Displays exact remaining hours, minutes, and seconds right beside your Form editor.

6 Instant Duration Presets

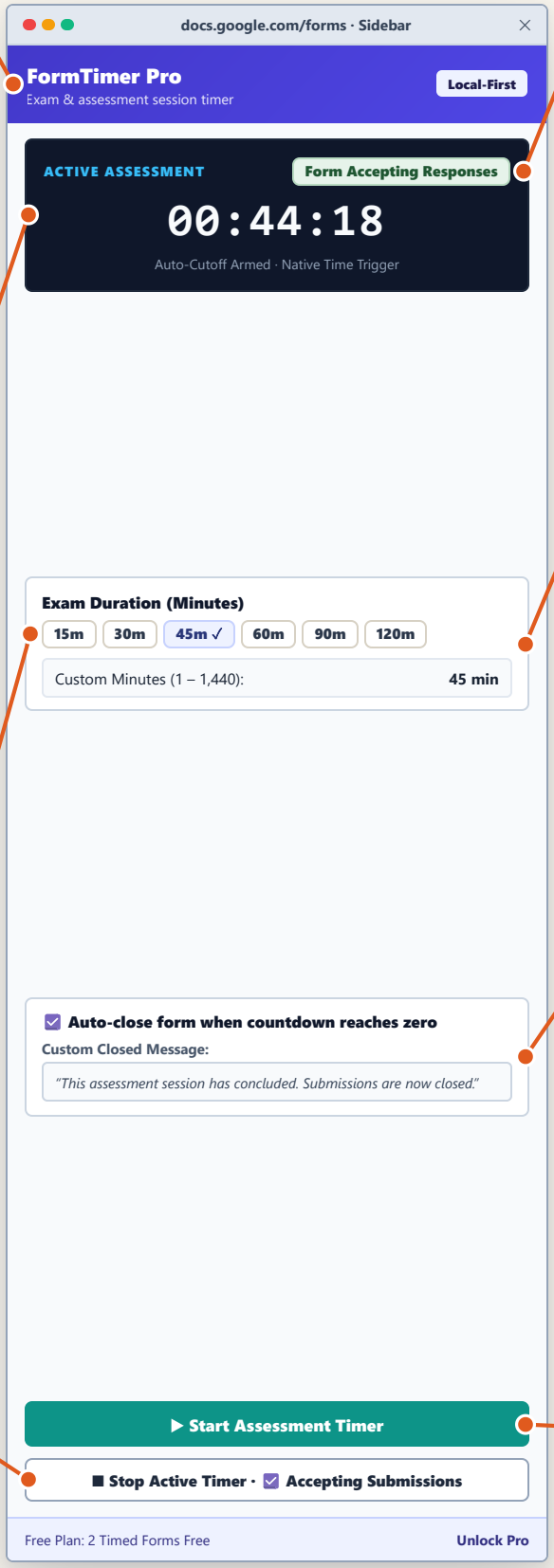
15m · 30m · 45m · 60m · 90m · 120m

Built for class periods. Set pop quizzes, 45m bells, 90m blocks, or 2-hour midterms in a single click.

Stop & Manual Gate Toggle

■ Stop Timer · ☑ Accepting

Full teacher override. Cancel an active countdown without kicking out students, or toggle submissions manually.



Live Response State Pill

Accepting ↔ Closed

Zero guesswork. Confirms at a glance whether students can currently submit responses to your Form.

1 to 1,440 Minute Range

1m Sprint → 1,440m (24h)

From bell-ringers to take-homes. Supports everything from a 5-minute drill to a 24-hour open-book window.

Custom Cutoff Notice

00:00:00 → Custom Message

Clear examinee feedback. Automatically writes your custom closing message onto the Google Form at cutoff.

1-Click Start & Open

setAccepting(true) + Trigger

Atomic session launch. Opens the Form for responses and schedules the exact cutoff trigger simultaneously.

Native Cutoff Trigger & FERPA Architecture

Locked-Mode Chromebook Compatibility, Cloud Trigger & Narrow Scopes

Chromebook Locked-Mode Safe

Native URL · 0 Iframes

Doesn't break Quiz Locked Mode. Because students stay on Google's real domain, managed Chromebook policies work cleanly.

Runs With Laptop Closed

Close Tab → Still Fires ✓

True server-side Google trigger. Once started, Google's own Apps Script clock closes the Form on schedule.

DocumentProperties Storage

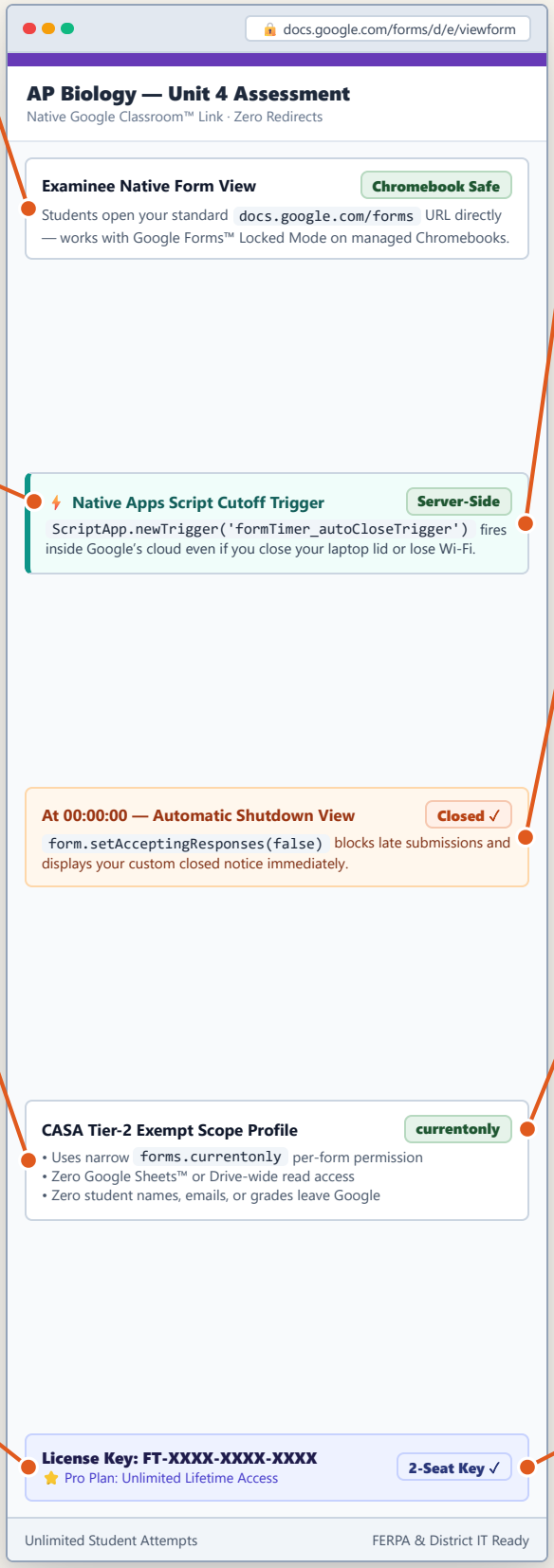
In-Form Config · 0 External DB

Zero student data exposure. Timer state lives in `864Z_FORMTIMER_CONFIG` inside your Form's own metadata.

Free Core + Lifetime Pro

2 Forms Free · Unlimited Pro

Zero per-student fees ever. Run unlimited student responses on 2 active forms free, or unlock unlimited forms forever.



Exact End-Time Scheduling

Start Click → timeBased().at()

Deterministic deadline. Computes exact session end timestamp and binds a dedicated Apps Script cutoff trigger.

Instant Late-Entry Block

Cutoff Hit → Gate Locked

Fair testing conditions. Prevents straggler submissions after class ends and shows instructions for make-up requests.

Zero Restricted Scopes

forms.currentonly · Drive Read

CASA Tier-2 Audit Exempt. Requests zero Drive or Sheets read scopes, making school IT approval effortless.

Instant Key Activation

FT-XXXX... · Verified

Zero-PII key check. Activates inside the sidebar in 2 seconds without ever transmitting form or student data.

🔒 **100% Native Google Forms™ URL:** Zero third-party student portals or external tracking

6 Copy-Ready Timed Assessment Playbooks

Classroom Quizzes, Certification Exams, Flash Ticket Drops & Application Deadlines Inside Google Forms™.

6 PROVEN REAL-WORLD SETUPS — LAUNCH ANY TIMED SESSION IN 3 CLICKS

🔔 1. 15-Minute Morning Bell-Ringer Quiz

Preset: 15m

Post your Google Form™ quiz link in Google Classroom™, tap `15m` → **Start Assessment Timer** as class begins.

✓ **Outcome: Crisp start-of-class focus with automatic cutoff.**

🎓 2. 45m / 90m Block-Period Midterm

Preset: 45m / 90m

Combine Google Forms™ Quiz Locked Mode on Chromebooks with FormTimer's `45m` or `90m` cutoff so the exam closes right at the bell.

✓ **Outcome: Zero hallway post-bell answer sharing.**

📚 3. 24-Hour Take-Home / Open-Book Window

Custom: 1,440m

Enter `1440` minutes for a 24-hour university or compliance exam window — FormTimer closes submissions automatically tomorrow.

✓ **Outcome: No midnight alarm needed to close the form by hand.**

🏅 4. Staff Compliance & Safety Recertification

Preset: 60m

Run timed HR, OSHA, or clinical checkoffs for 300 employees simultaneously without paying per-seat testing portal fees.

✓ **Outcome: Unlimited employee attempts on your own Workspace domain.**

🎟️ 5. Limited-Window Grant & Contest Entries

Custom Closed Msg

Open scholarship, pitch, or ticket registration for a fixed 2-hour window and display next-round dates automatically once closed.

✓ **Outcome: Clean, indisputable public cutoff enforcement.**

⏱️ 6. Back-to-Back Class Sections (Period 1 → 2)

Reuse Same Form

After Period 1 auto-closes, simply click **Start Assessment Timer** again at the start of Period 2 to reopen for the next class.

✓ **Outcome: Zero form cloning across 5 class periods.**

30-SECOND PROCTOR CHEAT-SHEET

Quick 30m Menu
Extensions → FormTimer Pro → *Quick 30m Assessment* starts in 1 click.

Need Extra Time?
Click *Stop Active Timer* anytime to keep the Form open for accommodations.

Close Laptop Safely
Cutoff triggers run on Google's servers even if your browser closes.

Pair With ChoiceGuard
Cap both time windows *and* seat counts on the same registration workflow.

🏛️ IT Director & FERPA Security Clearance (Share With District Tech)

Zero Student PII Access

FormTimer Pro executes inside your Google Workspace™ account using V8 Apps Script and requests only `forms.currentonly`, `script.container.ui`, `script.scriptapp`, and `script.external_request` (one-time license check only). **Zero student names, emails, or quiz answers ever leave Google.** © 864zeros LLC. Google Forms™, Google Classroom™, and Google Workspace™ are trademarks of Google LLC.

COMPLETE YOUR GOOGLE WORKSPACE™ TOOLKIT — SCAN OR CLICK ANY CARD

Zero Subscriptions · Built for Schools & Teams

GOOGLE FORMS™ SEAT CAPS

ChoiceGuard

Automatically cap seat limits and eliminate full options in Google Forms™ as spots fill.

Tap or Scan →
864zeros.com/products/choiceguard

GOOGLE FORMS™ → PDF

Form2Docx

Merge every Google Forms™ response into a polished Google Doc™ or PDF automatically.

Tap or Scan →
864zeros.com/products/form2docx

GOOGLE SHEETS™ → CALENDAR

Sheet2Calendar

Sync spreadsheet schedules straight onto Google Calendar™ events in bulk.

Tap or Scan →
864zeros.com/products/sheet2calendar